

## *Council*

### *Council Members' Travel Policy*

Date of adoption: January 2001  
Date this issue March 2006

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The standards and procedures that apply to staff travel at the University shall be generally applicable to travel by Council members unless Council specifically determines otherwise in particular cases.

#### **Authorisation**

Council members' travel claims in respect of meetings shall be authorized by the Council Secretary. All other Council travel shall be authorized by the Chancellor and the Vice-Chancellor. Travel by the Chancellor shall be authorized by the Chair of the Council Finance and Audit Committee and the Vice Chancellor. Arrangements for travel by Council members shall be made through the office of the Council Secretary.

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CHANCELLOR

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PRO-CHANCELLOR