WEB POLICY

1. PURPOSE

To establish requirements for the use, production, maintenance and management of University Websites.

2. POLICY

All University websites will be consistent with the following:

- The current Content Management System;
- Current University branding;
- Current design and structure as designated by the Web Centre.

The University will ensure that all University websites and their supporting systems are easy to navigate, accurate and up to date.

The content of any University website or system will enhance the reputation, image or the operations of the University.

All University Websites will comply with the relevant University standards, policies and legislative requirements.

To ensure the objectives of University are met the University has put in places procedures which are to be read together with this policy.

3. DEFINITIONS

Websites: means websites, pages, domains and systems.

Content Management System: the sole, authorised content management system developed for the administration and moderation of the University's web presence.

4. SCOPE

This policy applies to all Websites hosted by or published on behalf of the University or those purporting to be University Websites, containing information regarding the University and /or services / facilities regardless of where a University Website is hosted. It covers all employees, students, contractors and any others who use or wish to use, produce or publish Websites, resources and systems that provide information on or about the University.

5. RELEVANT LEGISLATION

Copyright Act 1994

Privacy Act 1993

Consumer Guarantees Act 1993

Fair Trading Act 1986

6. LEGAL COMPLIANCE

The content of any University Website is subject to the legislation listed above. For more details regarding legal compliance see the associated procedures.

7. RELATED PROCEDURES/DOCUMENTS

Procedures Relating to Websites.

Information and Communication Technology Policy.

Copyright Policy.

Intellectual Property Policy.

Note: Policies and Procedures can be found on Tuia.

8. RESPONSIBILITY

I**T Services / Web Centre:** is responsible for ensure compliance with this policy and the associated procedures.

9. DOCUMENT MANAGEMENT AND CONTROL

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