How to download your transaction history for the last 30 days (in PDF)

To generate this document you will need to:

- Log into your bank's website (internet banking), not via the bank's mobile app.

- Select the date range for the last 30 days, up to and including today's date.

- Ensure that one of your documents includes the bank name, bank logo, account holder's name (you) and the account number. Alternatively, you can easily download a 'Proof of Account".

If you are still experiencing difficulties, use the search function on your bank's website to get a step–by–step guide or contact your bank for assistance.

ANZ

1. Log into your ANZ internet banking

2. Click on the account you want to view statements for

3. Above your transactions you'll see a date range.
   Choose your dates and click on the Print on the right–hand side

4. Print options will pop up. At the bottom left there will be a dropdown.
   Hit save as PDF, choose the destination and click save

5. Repeat the steps for each account you own, including savings.
   Attach the documents to your application.

ASB

1. Log into your FastNet internet banking.
   Click on the account you want to view statements for

2. Above your transactions you'll see a date range.
   Choose your dates and then click view on screen.

3. Hit the Print button (just above your transactions on the right).

4. In the preview mode, hit the Print button on the top right.

5. Print options will pop up. At the bottom left there will be a dropdown.
   Hit save as PDF, choose the destination and click save.

6. Repeat the steps for each account you own, including savings.
   Attach the documents to your application.

bnz

1. Log in to internet banking.

2. Select the date range you need by clicking on the calendar icon next to "Choose dates" in the "Search Transactions" box.

3. Hit Ctrl P (Command P on Mac) or right click on the page and select "print."
Under "Destination" select "Save as PDF" and save on your computer.

4. Repeat the steps for each account you own, including savings.
Attach the documents to your application.

Kiwi bank.

1. Log in to internet banking.

2. Click into the account you wish to see transactions for.

3. Filter your transactions to the time period you seek.

4. Click on 'search/export options'.

5. In the format dropdown select 'print friendly PDF'

6. Click the 'Export' button.

7. Repeat the steps for each account you own, including savings.
Attach the documents to your application.

Westpac

1. Log into internet banking.

2. From the accounts screen, select the account you want to download transactions or statements for.

3. To download transactions, select 'Export transactions' icon.

4. Enter the time frame for the transaction period.

5. Select "PDF" as the format of the file.

6. Click 'Export' and save the document on your computer.

7. Repeat the steps for each account you own, including savings.
Attach the documents to your application.

Westpac has a video instruction on how to export your transaction statements here :
https://www.westpac.co.nz/help/how–do–i–download–transactions–and–statements/